

System-wide Policy: Allina Health Research Pricing

Reference #: SYS-FIN-FCouncil-101-19

Origination Date: April 2005
Revised Date: February 20, 2017
Next Review Date: February 2020

Approval Date: February 20, 2017
Approved By: Finance Council and Research Oversight Committee

Allina Health-Wide Policy Ownership Group: Finance Council and
Research Administration

Allina Health Policy Information Resource:

Stakeholder Groups
Finance Council
Research Oversight Committee
Research Administration

SCOPE:

Sites, Facilities, Business Units	Departments, Divisions, Operational Areas	People applicable to (MD, NP, Administration, Contractors etc.)
System Wide	System Wide	Research Administration; Any person or entity, internal or external, intending to conduct research within an Allina Health facility.

POLICY STATEMENT:

It is the policy of Allina Health to have one uniform pricing structure for researchers purchasing research items or services from Allina Health business units. Research rates will be set at minimum, bi-annually by the Allina Health Finance Council with recommendation from Research Oversight Committee, and will be applied to all research-related services provided the research project has been submitted through the Allina Health Research Operations Review Process ("Process"). Projects that fail to follow the Process will require additional review to qualify for discounted research rates.

DEFINITIONS:

Research Rate — the discounted amount Allina Health will accept as payment for research-related items and services. The rates are considered to be Fair Market Value (“FMV”)

Exception — a price granted to a research site by the ROC for research-related items and services that is below the standard research rates set by the Allina Health Finance Council.

Research Site – Allina Health business unit or external entity responsible for the conduct of the research.

PROCEDURES:

Allina Health Finance Council will:

1. Review the research rates and Research Pricing Guidelines.
2. Approve the research rates per the Allina Health Research Pricing Guidelines. Those Research Rates have been reviewed and determined to be consistent with Fair Market Value (“FMV”) and are considered a fee schedule under Allina Health’s Provider Arrangements Policy.

The Research Oversight Committee (ROC) will:

1. Propose, at minimum, on a bi-annual basis, Research Rate(s) to the Allina Health Finance Council.

Allina Health Research Administration will:

1. Propose, at minimum bi-annually, research rates to ROC and Finance Council.
2. Work with the research sites to implement research pricing according to Research Pricing Guidelines.
3. Coordinate the completion of a review of the rates per Fair Market Value (“FMV”) analysis requirements in Provider Arrangements Policy 100-1.

Research Sites will:

1. Submit all research projects requiring Allina Health items or services through the Research Operations Review Process and via eProtocol system in accordance with established guidelines and procedures.

EXCEPTION TO RESEARCH RATES:

Research Site will:

1. Determine when there is a business need to request an exception to the Allina Health Research Rates.
2. Prepare and submit to Research Operations the request for exception review per Research Pricing Exception Procedure
3. Respond to requests for information in a timely manner

Allina Health Research Administration will:

1. Coordinate the review of exceptions with ROC per Exception Procedure
2. Track exception requests and provide summary report of exceptions to the policy to the Allina Health Finance Council.

The Research Oversight Committee (ROC) will:

1. Review and approve the procedure for exception request and approval.
2. Review and approve or deny exceptions to the research pricing policy. A vote of the majority of ROC will determine if the exception is approved or denied. Voting may be done in a manner that is convenient to members of the ROC.
3. Review exceptions to the research rate granted during the previous year to determine if the exception criteria are appropriate or in need of modification.

REFERENCES:

[Research Pricing Guidelines](#)

Finance Procedure: [Exception to Allina Health Research Pricing Procedure #101-20](#)

Contact:

If you have any questions about this policy, please contact Research Operations at 612-262-4926.

This policy supersedes all prior policies of the same or similar subject except to the extent it is inconsistent with the express terms of a collective bargaining or individual agreement.

Related Regulation and Laws: (optional)

Related Policies:

Name of Policy	Content ID	Business Unit where Originated
Provider Arrangements Policy	100-1	Allina Legal